

## Training Conditions

This Training Conditions (the "Conditions") shall apply in addition to SKIDATA's General Conditions. In case of any conflict between the Conditions and the General Conditions, the Conditions shall prevail.

### 1. General Provisions

- 1.1.** These Conditions govern the participation of Principal in SKIDATA's trainings (the "Training/s").
- 1.2.** Detailed information on the Trainings is specified in the course descriptions which can be downloaded from SKIDATA's Learning Management System (the "LMS").
- 1.3.** The Trainings are held either by SKIDATA itself or by an external speaker commissioned by SKIDATA.

### 2. Registration for Trainings

- 2.1.** Registration for Trainings is done online via the LMS. Upon receipt of the registration, SKIDATA shall send Principal a confirmation of receipt of the registration (the "Registration Confirmation"). The Registration Confirmation does not constitute a binding commitment of SKIDATA that the Training will take place or that Principal has the right to participate in the Training.
- 2.2.** Except for online Trainings, all Trainings have a limited number of participants. The maximum number of participants is stipulated in the course description. Registrations will be considered at SKIDATA's discretion. If there are no more available places, Principal will be placed on a waiting list and SKIDATA will inform Principal thereof.
- 2.3.** The content, speaker, time and location of a Training may change at short notice for organizational reasons. Such changes do not entitle Principal to a refund of the participation fees.

### 3. Taking Place of Trainings and Participation

- 3.1.** Unless the course description specifies a different minimum number of participants, a Training will only take place if at least 50% of the maximum number of participants have registered for the Training. If the Training takes place and a place is available for Principal, SKIDATA will send Principal a binding confirmation of the Training taking place and of Principal's participation (the "Participation Confirmation") no later than 4 weeks prior to the start of the Training. If a Training does not take place, Principal has no right to a replacement.
- 3.2.** SKIDATA reserves the right to exclude Principal from (further) participation in a Training if there is an important reason for doing so. Important reasons for exclusion are in particular but not limited to the disruption of the Training or the risk of damage to SKIDATA's reputation by Principal. In such cases, reimbursement of costs or of the participation fee shall be excluded.

### 4. Cancellation of Trainings

- 4.1.** The cancellation of a Training by Principal can be made via the LMS or by e-mail to [training@skidata.com](mailto:training@skidata.com).
- 4.2.** In the event of cancellation up to 4 weeks prior to the start of the Training, Principal will be reimbursed in full for any participation fees already paid. In case of a later cancellation, there is no refund of the participation fee.

### 5. Participation Fee

- 5.1.** Participation in Trainings is only permitted after full payment of the participation fee.
- 5.2.** The amount of the participation fee is specified in the course description. The participation fee is exclusive of VAT and is due within 14 days of the invoice date.

### 6. Arrival and Departure

- 6.1.** Principal is responsible for organizing the arrival, departure and, if necessary, accommodation at the venue and must bear the corresponding costs itself.
- 6.2.** SKIDATA recommends that Principal book travel, departure and accommodation only after receipt of the Participation Confirmation.

### 7. Content of Trainings and Work Documents

- 7.1.** The work documents provided for Trainings remain the intellectual property of SKIDATA or the authors. Reproduction, publication or other internal distribution and use of the work documents is prohibited without the prior written consent of SKIDATA.
- 7.2.** The work documents and the content of the Trainings are created by the authors to the best of their knowledge and belief, but there is no claim to completeness and correctness. SKIDATA and the authors accept no liability for the content of the work documents and the content of the Trainings.

### 8. Liability for Objects of the Participants

- 8.1.** SKIDATA shall not be liable for any loss of or damage to Principal's property during the Trainings.

